

## COURSE REGISTRATION FORM

Print out this form and mail it to this address. Be sure to read registration information concerning cancellations and other policies.

**National Safety Council, South Louisiana Chapter**

P O Box 858, Kenner, LA 70063-0858

E-mail: [info@metrosafety.org](mailto:info@metrosafety.org)

Tele: 504-888-7618; Toll Free Tele: 800-672-3389

Fax: 504-888-7612; Toll Free Fax: 866-698-1685

Tax ID 72-0459032



**South Louisiana Chapter**

*Your Safety & Health Leader*

Course Title	Course Date & Time	Course Location
Print Last Name	First	DOB & State DL# (DDC Only)
Home Address	City, State, Zip	Home Phone
Company Name	Mailing Address	City, State, Zip
Company Phone	Company Fax	Company Email

National Safety Council Member ID Number: \_\_\_\_\_

NSC Non-Member

### Method of Payment: (Check One)

**Check or Money Order**, made payable to National Safety Council South LA Chapter. No personal checks.

**Purchase Order Number** \_\_\_\_\_ (NSC Members only)

Authorized Signature \_\_\_\_\_

**Charge Card Number** \_\_\_\_\_ V-Code \_\_\_\_\_

Expiration Date \_\_\_\_\_ Name on Card \_\_\_\_\_

Authorized Signature \_\_\_\_\_ Amount \$ \_\_\_\_\_

### Registration Information:

- **Advanced registration required.** Payment must be received ten days prior to course, thereafter a service charge of \$25 shall apply. Members can be invoiced. Written confirmation sent for all courses. Students should not appear without advanced registration confirmation.
- **Insufficient Enrollment.** In the unlikely event of insufficient enrollment, we reserve the right to cancel or reschedule any course.
- **Cancellation Fee.** Registrations cancelled less than ten days before the first day of class are subject to a service charge. Students with confirmed registrations who fail to attend or cancel are liable for the entire fee.
- **Prices** may change without notice.