



*South Louisiana Chapter
New Orleans*

Achieve a competitive advantage through safety management!

REGULATORY COMPLIANCE SERIES

Recordkeeping

Tuesday, May 4, 2010 1 pm - 5 pm in Metairie.

Don't Repeat History -- Learn From It

Effective recordkeeping is just as important as safety training and PPE when it comes to avoiding workplace injuries and illnesses. It gives you a solid foundation for a successful, well-managed safety program.

OSHA's Recordkeeping Standard ensures that companies track and report incidents, so they're less likely to repeat them. And the National Safety Council's Recordkeeping Compliance course helps you learn to comply with the standard in your own facility. In just four hours, we'll walk you through the key elements of the standard, and show you how to make it part of an effective safety program.

The seminar covers:

- The purpose and scope of OSHA's 1904 Recordkeeping and Reporting Occupational Injuries and Illnesses
- Which industries and companies need to comply, and what types of incidents they need to report
- The required OSHA Recordkeeping forms and how to fill them out correctly
- Who's responsible for filling out the forms

You'll learn how good recordkeeping can help you:

- Measure the effectiveness of your safety program
- Identify high-risk areas and procedures
- Get management to support safety initiatives
- Keep employees informed and motivate them to work more safely

4-hour course

Member \$99.00 Nonmember \$135.00

Advanced registration required. Call for details.



National Safety Council, South Louisiana Chapter

4713 Utica Street, Metairie, LA 70006

Phone: 504-888-7618, 800-MSAFETY ♦ Fax: 504-888-7612, 866-698-1685

Email: info@metrosafety.org ♦ Web: www.metrosafety.org